



## Job Description

**Job Title:** Part-Time Laundry Attendant

**Location:** The Laundry Coin – Cottage Grove, OR

**Job Type:** Part-Time (hourly)

### Position Summary

The Laundry Attendant helps keep our laundromat clean, safe, and welcoming while providing excellent customer service. This role is hands-on and includes facility cleaning, basic machine troubleshooting, and full wash & fold processing (wash, dry, and fold). We're looking for someone dependable who takes pride in doing quality work.

### Key Responsibilities

- Facility Cleaning & Upkeep
  - Clean inside and outside surfaces of washers and dryers
  - Vacuum dryer lint filters
  - Take out garbage and replace liners
  - Clean drain trough(s)
  - Sweep and mop floors
  - Help maintain a clean, organized, and safe store environment throughout each shift
- Customer Service
  - Greet and assist customers in a friendly, professional manner
  - Answer basic questions about machine use, laundry cards/payments, and store procedures
  - Help resolve customer issues and concerns calmly and respectfully
- Machine & Issue Support
  - Troubleshoot basic machine and customer problems
  - Identify and report machine malfunctions, safety hazards, or maintenance needs to management
- Wash & Fold Operations
  - Process wash & fold orders from start to finish, including:
    - Washing, drying, and folding
    - Follow order instructions and quality standards
    - Keep work areas clean and orders organized and accurate
- Other duties as assigned

### Qualifications

1. Reliable and punctual
2. Reliable transportation to and from work



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3. Strong work ethic and attention to detail
4. Comfortable with cleaning tasks and active, on-your-feet work
5. Friendly, helpful attitude with customers
6. Able to follow instructions and work independently

### Physical Requirements

1. Ability to stand and walk for extended periods
2. Frequent bending, reaching, pushing, and pulling
3. Ability to lift and carry laundry bags/supplies (up to approximately 30 lbs)

### Schedule

Part-time hours; availability may include evenings, weekends, and holidays based on business needs

### Work Environment

Fast-paced laundromat setting with cleaning chemicals, moisture/heat, and frequent customer interaction

### Compensation

Hourly pay: \$15.05 per hour

Perks: Up to \$50 laundry voucher per pay period.

### How to Apply

Submit an application at: <https://www.thelaundrycoin.com/jobs/>

Questions: [info@thelaundrycoin.com](mailto:info@thelaundrycoin.com)